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OFFICE OF THE MUNICIPAL MANAGER

REQUEST FOR FORMAL WRITTEN QUOTATIONS

Date : 14 MAY 2025

Dear : Service provider

Kindly furnish Thabo Mofutsanyana District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

REQUEST FOR NEW LOGO BRANDING

IMPORTANT:

To be eligible to bid, refer to the following information, which is obtainable from the Supply Chain Unit,

- Technical Specifications
- Declaration of interest form (MBD 4 Form)
- Conditions under which prospective bidders can bid (The do's and the don'ts)

The quotation must be submitted with letterhead of your business and can be delivered by hand not later than the **21 MAY 2025 at 12h00** at **Thabo Mofutsanyana District Municipality (Old Parliament building)** in the **TENDER BOX**.

Yours Faithfully


Me: **T.P.M LEBENYA**
Municipal Manager

POINTS ALLOCATION FOR 80/20 PRINCIPLE

A) PRICE

B) SPECIFIC GOALS (B-BBEE status level contribution and locality).

Maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20 (10 BBEE and 10 Locality)
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

B-BBEE

B-BBEE Status level of contributor	Number of Points for Preference (80/20)
1	10
2	9
3	7
4	6
5	4
6	3
7	2
8	1
Non-compliant contributor	0

Locality

Locality of supplier	Number of points for Preference (80/20)	Evidence
Within the boundaries of Thabo Mofutsanyana District Municipality	10	Municipal Account/ Certificate relating to the payments of rates
Outside TMDM but within the boundaries of Free State Province	5	
Outside FS province but within the boundaries of Republic of South Africa	2	
Failure to provide proof of the above and/ or outside boundaries of RSA	0	